



# Agreement & Registration for Exhibitors

2019 Speckled Perch and Guidelines  
 Saturday & Sunday – March 9<sup>th</sup> and 10<sup>th</sup>

1. The Speckled Perch Festival will take place on March 9<sup>th</sup> and 10<sup>th</sup>, 2019. The Festival will open at 10:00 am and close at 3:00 pm on both days. The Speckled Perch Parade will kick off the event at 10:00 am on Saturday.
2. Outside booth dimensions are approximately 10' x 10'. If additional space is needed the booth fee will be increased per 10' x 10' space minimum. Fees for booth space are outlined below.
3. **For every festival, vendors must list EVERY item that you are vending in the space below and may NOT be permitted to vend other items. OKMS reserves the right to limit specific items. Food vendors will be responsible for providing the necessary insurance for the event: \$1,000,000 General Liability \$2,000,000 Aggregate Call for additional insurers information.**
4. All fees must be paid when the application is returned. OKMS will no longer accept applications as space requests; all fees must be paid prior to event for space reservations. Entry fees are non-refundable as we are a non-profit. If you are a non profit a letter verifying your status as such must accompany your completed application.
5. Vendors are responsible for retaining a copy of your reservation. You will receive your booth space number prior to the event however OKMS reserves the right to change spaces when deemed necessary. Please ensure that we have a valid email address for you.
6. Dumpsters are provided for your convenience. You are responsible for ensuring your space is cleaned when you are ready to leave. Please do not dump any grease or chemicals on the ground or in the dumpster. You must provide your own disposal of these items. **Please do not use the public trashcans for your trash; these are for public use only. Place your trash outside your tent and/or trailer for pick up by Main Street representatives. Recommend providing your own trashcan for food sales as trash cans are limited in the parks.**
7. Every effort is made to separate similar vendors. We cannot promise the same space each year. We cannot guarantee that electric will be available to you in the parks and you are responsible to ensure that you can offer your item without it. Cords MAY NOT be placed over the sidewalks or used in an unsafe manner. If there is an issue, you will be asked to remove your electrical cords.
8. **There is limited parking in the festival areas. Any street-side parking is to be left for those patrons attending the festival. Festival vendors should park their vehicles on side streets adjacent to the park.**
9. No large vehicles (trucks, motor homes, trailers) are allowed in the park during the event. You may pull into the park to set-up and takedown and accessible areas are delineated. You must be out of the park and non-parking areas before the festival begins. DO NOT block access into the parks with your vehicle.
10. Collection and payment of all sales tax, insurance and any other requirements associated with the items you vend are the responsibility of the vendor.
11. **Set-up time begins on Friday, March 8<sup>th</sup>, 2019 after 12 PM and takedown on Sunday, March 10<sup>th</sup>, 2019 after 4 PM.**
12. Please be advised that for the success of the event and the safety of visitors and vendors you are NOT allowed to take down your booth until after the festival has ended.

*In consideration for your accepting this entry, I the undersigned, intending to be legally bond, hereby for myself, my heirs, executors, and administrators, waive any and all rights and claims for damages I may have against Okeechobee Main Street, INC., the City of Okeechobee, their representatives, successors, and assigns for any and all injuries suffered by myself or my team in the event. Further, I hereby grant full permission to the event organizers and/or other agents authorized by them to use photographs, videotapes, recordings, or other records of this event for legitimate reasons. I agree to abide by the rules and regulations of Okeechobee Main Street INC. I have read the above regulations and will abide by them.*

**Check whichever may apply:**

**For Profit:**    \_\_\_ Food [\$150]    \_\_\_ Arts/Crafts/Other [\$125]  
**Not For Profit:**    \_\_\_ Food [\$50]    \_\_\_ Arts/Crafts/Other [\$25]  
**Political Candidate**    \_\_\_ [\$100]  
**Trailer**    \_\_\_    **Size:** \_\_\_\_\_ **(Must be approved prior to event)**

Please email or drop off form to: Okeechobee Main Street 55 South Parrott Ave., Okeechobee, FL. 34972 or email completed form to [info@okeechobeemainstreet.org](mailto:info@okeechobeemainstreet.org). Full payment must be received before you are given a booth space. Call 863-357-6246 with any questions. Checks can be made out to Okeechobee Main Street.

\*Print Name: \_\_\_\_\_ \*Signature: \_\_\_\_\_ \*Date: \_\_\_\_\_

Name of Company or Group: \_\_\_\_\_

\*Mailing address: \_\_\_\_\_

\*Phone Number: \_\_\_\_\_ \*Email Address: \_\_\_\_\_

**ITEMS SELLING:** \_\_\_\_\_

For OKMS Use Only: Payment Received    Date \_\_\_\_\_    Amount \_\_\_\_\_    Type \_\_\_\_\_