



Agreement & Registration for Exhibitors

2022 Labor Day Festival Guidelines
 Monday - September 5

1. **The 2022 All-American Labor Day Celebration will open 10:00am and close at 3:00pm.**
2. Outside booth dimensions are a minimum of 10'x10'. If additional space is needed the booth fee will be increased per 10'x10' space minimum. Fees for both spaces are outlined below.
3. **For every festival, vendors must list EVERY item that you are vending in the space below and may NOT be permitted to vend other items. OKMS reserves the right to limit specific items. Food vendors will be responsible for providing the necessary insurance for the event: \$1,000,000 General Liability, \$2,000,000 Aggregate Call for additional insurers information.**
4. All fees must be paid when the application is returned. **OKMS will not accept applications as space requests.**
5. Vendors are responsible for retaining a copy of your reservation. You will receive your booth space number prior to the event however OKMS reserves the right to change spaces when deemed necessary. Please ensure that we have a valid email address for you.
6. Dumpsters are provided for your convenience. You are responsible for ensuring your space is cleaned when you are ready to leave. Please do not dump any grease or chemicals on the ground or in the dumpster. You must provide your own disposal of these items. **Please do not use the public trash cans for you, these are for public use only. Vendors must take their trash, sealed in a closed trash bag, to the dumpster themselves/ do not leave trash in the park when you leave.**
7. Every effort is made to separate similar vendors. We **cannot** promise the same space each year.
8. **ELECTRIC and ICE will be no longer available.**
9. **There is limited parking in the festival areas. Any street-side parking is to be left for those patrons attending the festival. Festival vendors should park their vehicles on side streets adjacent to the park.**
10. No large vehicles (trucks, motor homes, trailers) are allowed in the park during the event. You may pull into the park to set-up and takedown and accessible areas are delineated. You must be out of the park and non-parking areas before the festival begins. DO NOT block access into the parks with your vehicle.
11. Collection and payment of all sales tax, insurance and any other requirements associated with the items sold are the responsibility of the vendor.
12. **Set-up time begins Sun., Sept. 6 at 3pm - complete setup by 5 pm. Vendors must be completely set on Mon, Sept.5 by 9 am and takedown on Mon., Sept. 5th after 3PM.**
13. Please be advised that for the success of the event and the safety of visitors and vendors you are NOT allowed to take down your booth until after the festival has ended.

Check whichever may apply:

For Profit:

- _____ Food **[\$75]** – Limit on food vendors
- _____ Arts/Crafts/Other **[\$53.50]** - [\$50 + 7% Sales Tax \$3.50]
- _____ Political Candidate **[\$107.00]** - [\$100.00. + 7% Sales Tax \$3.50]

***Not-Profit:**

- 501(c)3 _____ Food **[\$75]** – Limit on food vendors
 - 501(c)3 _____ Arts/Crafts/Other **[\$25]**
- *Non-Profits (501(c)3 must submit proof verifying your status and must be attached to this completed application.*

Not for Profit - not with 501(c)3

- _____ Food **[\$75]** – Limit on food vendors
- _____ Arts/Crafts/Other **[\$26.75]** [\$25 + 7% Sales Tax \$1.75]

Trailer _____ Size: _____ (Must be approved prior to event)

Entry fees are non-refundable as we are a non-profit organization

Please email or drop off form to: Okeechobee Main Street 55 South Parrott Ave., Okeechobee, FL. 34972 or email completed form to info@okeechobeemainstreet.org. Full payment must be received before you are given a booth space. Call 863-357-6246 with any questions. Checks can be made out to Okeechobee Main Street.

In consideration for your accepting this entry, I the undersigned, intending to be legally bond, hereby for myself, my heirs, executors, and administrators, waive any and all rights and claims for damages I may have against Okeechobee Main Street, INC., the City of Okeechobee, their representatives, successors, and assigns for any and all injuries suffered by myself or my team in the event. Further, I hereby grant full permission to the event organizers and/or other agents authorized by them to use photographs, videotapes, recordings, or other records of this event for legitimate reasons. I agree to abide by the rules and regulations of Okeechobee Main Street INC. I have read the above regulations and will abide by them.

*Print Name: _____ *Signature: _____ *Date: _____

Name of Company or Group: _____

*Mailing address: _____

*Phone Number: _____ *Email Address: _____

ITEMS SELLING: _____

For OKMS Use Only: Payment Received Date _____ Amount _____ Type _____